



LAKE ASHTON

Lake Ashton II CDD Room Rental Information for Non Residents, and Lake Ashton Resident Charities, Revenue Generating Events

EXEPTIONS: Golf associations and Polk County Senior Games – no charge

#1 Room Rental Fee (Non Lake Ashton Resident Reservations)

A. HFC Community Center (only)

LA II CDD Rules, Chapter III. 1.6 (c)

- (2) Two separate checks written out to Lake Ashton II CDD as referenced by Lake Ashton II Community Development District Rules, Chapter 3 and the Lake Ashton II CDD Amenities Policy.
- One check is due at time of reservation and the other check which is for Damage and Security is due 30 days out (see #2 and #3 below).
- **Mandatory:** Room Rental Fee is payable and due at time of reservation
By check only, payable to: Lake Ashton II CDD
- \$750.00 (May-October) **OR:** \$937.50 (November-April)
- **This amount is nonrefundable if notice of cancellation is less than 6 months out unless the LA II CDD is able to re-rent the facility.**

B. Additional Room Fee

LA II CDD Rules, Chapter III. 1.6 (c)

- \$150 each (Rooms in this category: Kitchen, Poker, Card, Craft, Sports Court, Media Center, Garden Area and Billiard Room)
- **Never** reserve the Fitness Room or Pool area per LA II CDD Amenity Policy
- **This amount is nonrefundable if notice of cancellation is less than 6 months out unless the LA II CDD is able to re-rent the facility.**

#2 Damage Deposit (Non Lake Ashton Resident Reservations)

LA II CDD Rules, Chapter III. 1.6 (e)

- Refundable - \$500.00 (Must also pass Post Event Inspection done by Security Guard for complete refund)
- Due 30 days prior to event and **if not received, reservation is cancelled and all fees already paid are relinquished.**

#3 Security Attendant Fee for Non LA Residents attending events

LA II CDD Rules, Chapter III. 1.6 (e)

\$25/hour - For each security attendant required. More than 150 residents will require more than 1 security attendant, however the fee can be set up to \$1,000.00 based on the nature of the event, the number of persons attending and the length of the event.

Minimum fee: \$100.00

- Due 30 days prior to event and **if not received, reservation is cancelled and all fees already paid are relinquished.**
 - *Fee is calculated beginning 30 minutes prior to first guest arriving until everyone associated with the event has exited the building. If this timeframe or number of guests is not accurate per the Security Attendants, the additional amount due is deducted from the Damage Deposit amount.*
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#4 Not for Profit (Charitable) clubs, including Lake Ashton residents

LA II CDD Rules, Chapter III. 1.6 (d)

- Must present 501 c (3) documentation to receive the reduced \$100.00 room rental fee in lieu of the regular Room Rate Charge.
- Security amount if 51 or more non-Lake Ashton residents will attend:
\$25/hour - 51-150 guests OR: \$50/hour - 151 or more guests
- Payment is by check only made out to Lake Ashton II CDD and due 5 days prior to the event.

#5 Revenue Generating Events including Lake Ashton residents

LA II CDD Amenities Policy – Page 17, #2

Payment is by check only made out to Lake Ashton II CDD

A. HFC Community Center

- Non-refundable \$150.00 set up/take down fee required at the time of the reservation in lieu of the regular Room Rate for the Community Center.
- Use of the Kitchen and/or Garden may be included with the \$150. Payment of the set up/take down fee for the Community Center.
- NO Damage Deposit. Signed Room Usage Agreement required and no charge if there is no damage or extra cleaning needed to return the room to its normal condition.
- Security amount if 51 or more non-Lake Ashton residents attend:
\$25/hour - 51-150 guests OR: \$50/hour - 151 or more guests

B. Smaller room rate (Card, Poker, Craft, etc.)

- \$25/hr. for set up/take down. If there is no set up/take down, the room is free.
- NO Damage Deposit. Signed Room Usage Agreement required and no charge if there is no damage or extra cleaning needed to return the room to its normal condition

C. Requirements for caterers (must be on file prior to close of business hours 30 days prior to the event):

1. Copy of current Catering License
2. Certificate of Liability Insurance naming LA II CDD 6052 Pebble Beach Blvd. Winter Haven, Fl. 33884 as the Certificate Holder.