

**MINUTES OF MEETING
LAKE ASHTON II
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Lake Ashton II Community Development District was held on Friday, **October 16, 2020** at 9:04 a.m. via Zoom video conferencing, pursuant to Executive Orders 20-52, 20-69 and 20-91 (as extended by Executive Order 20-112, 20-114, 20-150 and 20-179) issued by Governor DeSantis on March 9, 2020, March 20, 2020, April 1, 2020 and April 29, 2020 respectively, and pursuant to Section 120.54(5)(b)2., Florida Statutes.

Present and constituting a quorum were:

Doug Robertson	Chairman
James Mecsecs	Vice Chairman
Bob Zelazny	Assistant Secretary
Stanley Williams <i>joined late</i>	Assistant Secretary
Carla Wright	Assistant Secretary

Also present were:

Jill Burns	District Manager
Sarah Sandy	District Counsel
Alan Rayl	District Engineer
Mary Bosman	Community Director
Brian Rhodes	Billy Casper Golf
Residents	

FIRST ORDER OF BUSINESS

Roll Call and Pledge of Allegiance

Ms. Burns called the meeting to order at 9:04am and four Supervisors were in attendance constituting a quorum.

Ms. Burns: Supervisor Williams is expected to join later. We will stand and recite the Pledge of Allegiance at this time.

SECOND ORDER OF BUSINESS

Approval of Meeting Agenda

Ms. Burns: The next item we have is approval of the meeting agenda. Jim, you have something?

Mr. Mecsics: Yes, I'd like to move up agenda item (i) to the beginning of the meeting to discuss the water levels and adjacent properties. We may have someone on the call to discuss that, and that way they don't have to sit through the whole meeting. We'll get to that first and then at the end under Supervisors' comments I have something I'd like to add as well, please. Bob and I have both put in for Section D to be deleted as well.

Ms. Burns: Okay. Are there any other changes? If not do we have a motion to approve?

On MOTION by Mr. Mecsics seconded by Mr. Zelazny, with all in favor the meeting agenda was approved as amended.

THIRD ORDER OF BUSINESS

Public Comments on Specific Items on the Agenda (*the District Manager will read any questions or comments received from members of the public in advance of the meeting; we ask those members of the public wanting to address the Board directly first state his or her name and his or her address. All comments, including those read by the District Manager, will be limited to three (3) minutes*)

Ms. Burns: The next item up is public comments on specific agenda items. If you are joining using the phone, you can find that by using *9 to raise your hand. Otherwise, you can look for the raise hand function on your device. Do we have any public comments on any agenda items? I did two people who sent in comments to me. One was a request that both Districts keep masks in place. They just wanted that stated, that they hope that both Districts keep the mask requirements in place. The other comment was from a resident who said they didn't need their whole email read, but just wanted to bring up a couple of issues. One, they were requesting that the back gate access to the spa be opened to increase back to regular spa hours, since right now you have to go to the front gate. They were hoping to increase back to regular hours and be able to use the back access to access the spas. Then also wanted to bring up a concern about staff and Board members relatives being hired at the HFC.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the August 21, 2020 Meeting

Ms. Burns: The next item on the agenda is approval of the minutes of the August 21, 2020 Board of Supervisors meeting.

Mr. Zelazny: As we discussed, I went through it I noticed a lot of inaccuracies and things that need to be amended. In the interest of time rather than going through this, I would recommend that Board members who have any comments or changes to the minutes send them to you, Jillian, so that they can be incorporated and corrected as such.

Ms. Burns: We are going to table this to the next meeting. We will incorporate them and just put them on my next agenda if that is okay. Unless there is any objection, we will table them.

Mr. Zelazny: Jillian, because of the inaccuracies and some of the things that were in these minutes that were citing previous Board meeting minutes, I went back and looked through the minutes. Let me be the first to say that I do not read the minutes as thoroughly as I should because I'm there and listen to the audio. So, in going back trying to track some actions based on the previous minutes, I didn't find the comments in the past minutes supportive of the stuff in these minutes. I would like to see us go back to verbatim minutes going forward.

Ms. Burns: Do you want to make a motion for that, because we have direction from the Board to do summary minutes.

Mr. Zelazny: Well, we did it and we were hoping that the minutes would get here quicker and everything like that. I don't see them any quicker in summary versus verbatim. I would like to be quoted correctly in the minutes going forward. So, I would make a motion to go back to verbatim.

On MOTION by Mr. Zelazny, seconded by Mr. Mecsics with all in favor, Returning to Verbatim Meeting Minutes, was approved.

FIFTH ORDER OF BUSINESS

New Business/ Supervisors Requests

I. Discussion Regarding Water Levels and Discussion with Adjacent Property Owner (*Board took this item out of order*)

Mr. Mecsecs: I know you have all been talked to by Sarah and there's a letter. I know this is possible litigation, so we will keep our comments to a minimum on this. I would make a motion that we approve that letter going out.

Ms. Sandy: Jim, if you don't mind, there are actually two things I was going to ask of the Board. One to authorize District counsel to send a Demand Letter to restore the condition of the property back to its prior state, but also ask that in the event the Demand Letter proves unsuccessful, also authorizing District counsel to initiate litigation for a court order to bring forth the District's right.

Mr. Mecsecs: I amend my motion to what she just said.

Mr. Zelazny: I'm kind of reluctant to move forward until such time as we have a commitment from the East that there is a 50/50 share in the cost of this operation.

Mr. Robertson: They've already indicated that, and they were bringing it up at the next Board meeting. We are not talking about having a full court battle, we are talking about having a sent to a judge to ask for relief. It doesn't mean that we are going to go through complete discovery or anything else at this point in time. We have ample time between now and having another Board meeting to get the other Board on board.

Ms. Sandy: The reason I would ask for the second piece is because of the Board's meeting schedules. Of course we can always call a special meeting, but this would allow us to continue to move forward in between meetings.

Mr. Zelazny: I completely agree with the plan and path ahead. But again it's one of incurring legal fees on our side without a commitment from the East to share in those costs. At the last meeting, our authorization to extend any dollars on this project was contingent on the East paying 50%. To my knowledge we have had no written commitment from the East to do that.

Mr. Robertson: Just to be clear. There would be no additional expenditure before our next joint meeting. We are going to have this resolved Monday and the letter is not going to go before Monday, so it's a moot point. You are stopping the procedure from going, when we are not going to spend any more money until after the next meeting.

Mr. Zelazny: Then I will approve to move forward with that as long as we have the East commitment to pay 50%.

Ms. Sandy: We can always delay this vote until Monday until the Board is at the joint meeting, if the Board would like to further discuss it.

Mr. Robertson: The other part of the discussion is the latter part of the letter which talks about what we do to reconstitute a crossing. I am reluctant to spend a lot of money making a crossing at this point in time.

Mr. Zelazny: I would have to say that I'm not familiar enough with the requirements and total costs of rebuilding a crossing and everything like that. Our road ahead is fine, but it's contingent on the East paying.

Ms. Sandy: There is no commitment. In the letter we will not make any kind of commitment for the Board or the District to pay any kind of fees or fund anything at this point in time.

Mr. Mecsics: Yes, since I still have the motion on the floor is there any more discussion on this?

Mr. Williams: Yes, I would like to ask a question.

Mr. Mecsics: Sure, go ahead Stan.

Mr. Williams: If in fact the East is not joining us, what are our alternatives?

Ms. Sandy: The Board could give direction not to do anything at this point in time.

Mr. Williams: And Bob, I'm hearing you say if they do not join us we are not going to do anything.

Mr. Zelazny: I would not support moving forward unless the East pays their fair share. Remember, this is primarily an East problem.

Mr. Mecsics: Gentleman, may I remind you, and I will remind you one more time. We are being recorded; the litigant will be listening to this. So, I will change my motion to delay the vote on this until the joint meeting. I'm not going to give the litigant anymore information as per our legal counsel.

Mr. Zelazny: That's fine with me.

Mr. Mecsics: I'm not saying that to pick on you guys but we have to be careful. So, Sarah, so what I will do is refine my motion

Mr. Robertson: Withdraw the motion and we will bring it up at the joint.

Mr. Mecsics: Yes, I will do that.

Ms. Burns: Alright, Supervisor Mecsics has withdrawn the motion. Let me make sure we have this right for the record.

Mr. Zelazny: Bob, just a clarification. Are we going to meet as a Board before the joint meeting or after the joint meeting, or is Monday just going to be a joint meeting?

Ms. Burns: The joint meeting is prior to the Lake Ashton 1 meeting.

Ms. Sandy: The joint meeting is at 9:00 a.m.

Ms. Burns: There is no just Lake Ashton II meeting. We can move back up to Item A, Discussion of COVID 19 Procedures with Phase 3. This was requested by Supervisor Mecsics and Supervisor Zelazny, both.

A. Discussion on COVID-19 Procedures with Phase 3

Mr. Mecsics: I'll start off since I ask for this update and discussion among the Board regarding further availability of amenities at the Clubhouse during this pandemic, which is still very real and in many parts of this country making a resurgence. I asked Mary and Staff to develop a plan for longer hours and expanded capacity and rooms in areas within the Health and Fitness Center. That plan is provided to you in your read ahead as well as being available to the residents in the online agenda. There were two criteria I asked them to use in developing it and they are screening and logging in along with mandatory face mask usage are to be retained and staff hours must be adjusted to extend those hours in keeping with the first criteria. I'm not going to read the entire plan, but essentially the hours of the HFC will be from 8:00 in the morning until 8:00 in the evening, Monday-Friday, with the pool and area open for walkers and 6:00 a.m. Saturday hours remain from 8:00 am until 1:00 pm and there's a correction we have to have on your handouts. It said 6:00, but that will be 8:00. I have also received the golf course's suggested procedures, which if you'd like I will go over. What the golf course is saying effective immediately, two riders per cart are permitted. League sign-up sheets will be placed back on bulletin boards for players to sign themselves up, hand sanitizer will be provided, ice and water machine at Clubhouse will be available for use where hand sanitizers will also be provided as well. The driving range, club racks will be on the range and we encourage hand sanitizing after use. Flag staffs may be removed from the hole, hand sanitizing encouraged here. The rakes will be placed back on the club fleet carts, hand sanitizing

again encouraged. This is in accordance with the golf industries initiatives. I feel that all these things will give us more flexibility, availability to residents while not compromising prudent precautions. While some residents have voiced a desire to remove many of the screening procedures, I've had almost equal number, if not more, praising our efforts and requesting we continue with them. While I was given the authority to unilaterally make these changes, I think the Board should be given the opportunity to advise and consent on them. As such, I am requesting this topic be discussed. I assure you all that there is no one more interested in getting back to normal than I, but ladies and gentleman this pandemic is far from over and while I love the Governor's efforts to return to the normalcy. Lake Ashton is comprised of folks at a higher risk category and must be kept in perspective. This pandemic has already had a toll on some of our residents and we need to minimize risk. As always, as conditions change and I pray that change is for the better, we will constantly review those procedures, and we can adjust as we can. I look forward to any comments that you might have.

Mr. Williams: Is that 8:00 to 1:00 on Saturday also?

Mr. Mecsics: Yes, it's 8:00-1:00 on Saturday, that's going to remain Stan.

Mr. Zelazny: Jim and Mary, I just had three comments and three questions. One, is 8:00 to 8:00 the optimum hours, maybe it's 6:00 to 7:00. Do we anticipate a lot of activity from 7:00 at night until 8:00 at night?

Mr. Mecsics: I'll talk with Mary, but as one of those that has watched a lot of these things on the cameras at nights, we had people that go swimming especially if they work during the day, until around 8:00 at night. There's a very small number of people that use the facilities at 6:00. They can still do the pool and walk, but just the full facilities till 8:00, you don't see a lot. Mary, is that a fair statement?

Ms. Bosman: Yes.

Mr. Zelazny: Have you had any consideration, Jim, for after-hours activities if you want to book an event? Or, let's say the Thursday night poker game that wants to play after 8:00. Is there consideration for how we can do that as long as the persons renting the room then has to pay the hourly wage for an employee to be there while the facility is open?

Mr. Mecsics: We can look at that. But there has to be staff on premises.

Mr. Zelazny: If we are trying to return to normal, some activities are after the 7:00 or 8:00 night thing. If they want to engage in that, then they realize there is a cost associated with that, I think we should consider some kind of accommodation for them.

Mr. Mecsics: Alright, we will take a look at that thought.

Mr. Zelazny: Then the third thing with the expanded hours, Mary I know I chatted with you briefly on it. Could you just talk about how you plan on covering the extended hours and if there's any additional costs to us in terms of labor.

Mr. Robertson: Back to Bob's point number 2, if we have something where it's supervised that means that people still have to come and be temperature checked and they have to wear their mask and they have to comply with our normal rules. All of our rules are going to apply, but now we'll open it up for them if they are willing to pay for an overtime person.

Mr. Mecsics: Correct.

Ms. Bosman: With regards to Bob's question, staff would have two shifts basically, an 8 to 4 and a noon to 8 shift. It would reduce the time that the admin people have working together on projects, and it's very doable. It would also reduce the amount of time that the maintenance would have to work together on projects. Of course, I'm going to pull my weight and be here for those 8:00 shifts as well. That is something that we've talked about already with staff. They are willing to do that to make this work. I'm proud of my staff that they were willing to do this.

Mr. Zelazny: In terms of labor costs for this there is no additional labor costs, unless we decide we are going to augment the staff.

Ms. Bosman: Correct. No additional costs.

Ms. Burns: Jim was tasked with implementing these policies and procedures, and unless there's any other objections or questions, I don't think we need any action from the Board for these to be implemented.

Mr. Mecsics: No, again as I said, I think it's well founded. I would just ask for the consideration on the after-hours groups that might want, you know if somebody has a family event or something after hours, they would just have to pay the money.

Mr. Zelazny: And that's dependent upon whether food is present and Mary and I are looking at that as well.

Mr. Mecsics: Somebody has to be in charge for sure.

Mr. Robertson: And the issue is that it is a fluid situation that changes over time depending on what the Governor does. We agree with his recommendations and he continues to have the authority to change as necessary going forward.

Mr. Mecsics: Thanks everybody and stay healthy please.

B. Discussion on Issues with Portico at HFC

Ms. Burns: If there's not anything else on that item, we can move on to discussions on issue with the Portico at HFC.

Mr. Mecsics: We have some issues and I don't want to go too much into it, but we found some water incursion at the porte cochere, that's the overhang as you go into the front. There's some water incursion and some damage that has to be repaired. I asked James to take a look at it. He went to two contractors. One came way out of the ballpark and the other one was the one that we have that is working with us right now, and he's very pleased with them. I rely on James because he is truly a golden nugget that we have on our staff because he does so much on that. Essentially the bid we have is to remove some existing roof and place a TPO roof, remove damaged stucco and rusting bands, repair the drywall, paint the entire canopy so it looks good again, clean up daily and the option of bead board ceiling. What I'm asking for is an authorization to bid, and I'll give Sarah a two hour time limit as far as charging because I don't want to spend too much money, legally. Nothing personally on that, but just to get this going. I would ask for authorization up to \$50,000 to repair this, because otherwise we are going to have more structural issues in the future.

Mr. Sandy: Jim, you are wanting to authorize the bead board? It comes out to a little bit over \$50,000. I think the number is \$55,000.

Mr. Robertson: Are we replacing the drywall with a plastic sheeting instead so we don't have drywall out there?

Mr. Mecsics: Yes.

Mr. Robertson: That's the critical thing is that in doing this it's not just patching, we are going to remove a poor choice of external outside material. We are going to replace it with plastic, which will make it a much more long lasting solution. Is that fair to say?

Mr. Mecsics: Doug, I think you said it very nicely. When these things were built, let's just say they weren't built for longevity, they were built for expeditious getting things on line. I'm not going to say anything bad about anybody, but that's the most beneficial and keeps it long lasting. I think we up it no more than \$55,000. I don't like doing that, but let me tell you folks we just went through a very difficult vote one or two meetings ago raising our assessments. This is precisely the reason why it was a good thing to do. The facilities are getting older and we need to take care of it. That would be my motion and request for that.

Mr. Robertson: One more comment just off the side of it, but this is exactly, the very similar problem we are going to have, not at the moment, but we are going to have in the swimming pool area. That also is a stucco ceiling and that should be converted to a plastic ceiling at some point. That way it's easier to wash and maintain. It's okay right now, but that's something to put on your minds for the future that we will have to do.

Mr. Mecsics: Yes, well said.

Mr. Zelazny: I have two comments. One is that not only is it a structural problem, it's a safety problem. Kudos to James for identifying it and finding a solution before we have a serious problem here. And then two is to understand it is outside the approved budget, just so the Board knows that. I think we have the money in the capital reserve to fund it and we should do it. I would certainly support the initiative.

On MOTION by Mr. Robertson, seconded by Mr. Zelazny, with all in favor, the Portico at HFC repair with a Not to Exceed of \$55,000 and Authorization for Counsel to Draft an Agreement, was approved.

C. Discussion on Traffic Control (Additional Stop Signs) on Sawgrass and Oakmont

Ms. Burns: Jim?

Mr. Mecsics: I think I'm competing with Supervisor Zelazny with items on the agenda.

Ms. Burns: He's up next.

Mr. Mecsics: I have gotten a lot of complaints from the folks over at Sawgrass and Oakmont drive with traffic. I spent quite a few days and various times watching traffic flow

with my radar gun and watching speed, and I think I gave you a talking paper about that. Especially when they are coming from Sawgrass in from Pebble Beach, that could be a blind area and when you figure about the speed, it takes about 40 feet to stop and you want have time to stop. I talked to the city and they don't get too excited about what we do out here unless I can back it up with Board action. I am recommending putting additional stop signs, making it a four way stop. We would do that with a lot of advertisement prior to that. Because we have James we can do two signs, plus installation for about \$1,200, whereas in the past we've had to use Extreme Graphics and they were almost \$1,000 a piece. I'm asking for authorization to change it into a four way stop, for safety issues.

Ms. Sandy: And just to confirm the signs comply with Florida statues we don't have to get any kind of approval from the city?

Mr. Mecsecs: No, the city said as long as they conform to FDOT statutes and they do. After we had our little flow out the back gate, the city pretty much says take care of what you have to do. But they concur with us.

Mr. Rayl: There is a publication it's the MUTCD manual on uniform traffic control devices that will prescribe the dimensions of the sign and how it should be constructed to follow along with that, we should be in good shape.

Mr. Mecsecs: Yes, that's what we are doing.

Mr. Sandy: I know law enforcement won't enforce unless the signage is compliant.

Mr. Mecsecs: Exactly.

On MOTION by Mr. Mecsecs, seconded by Mr. Robertson, with all in favor, authorization to add additional stop signs at Sawgrass and Oakmont, was approved.

Ms. Burns: Item D was removed from the agenda.

E. Discussion Regarding Appointment of Golf Club Advisory Committee

Mr. Zelazny: When we did the original proposal in buying the golf course, there was a Golf Course Advisory Committee made up of three residents, three Board members from one side, and two from the other and it was going to be flip flopped. That kind of all

went away, but it's still in the purchase agreement. Part of their job is to evaluate Billy Casper's performance. Because there is no stated structure membership, I wanted to talk to the Board about it. My recommendation is a three member panel made up of myself, representing the Board and at least two residents who are golfers. Then at the November Board, I'll bring the needs of the people that I would recommend to sit on the Board and the Board can select those individuals.

Ms. Sandy: Just to clarify for the Board, this committee is completely unrelated to the committee structure were talking about originally in the Interlocal Agreement that we were negotiating with Lake Ashton I when we were purchasing. This Golf Club Advisory Committee comes out of the agreement that we have with Billy Casper. Part of that payment structure includes an incentive fee and that is going to be based on a service performance rating provided by the Golf Club Advisory Committee that is then presented to the Board. The only parameters in the agreement with Billy Casper is that they meet quarterly to discuss the Manager's progress. There's actually a service performance criteria that is included as an exhibit to the agreement with Billy Casper that they would use to evaluate. To Bob's point, there's nothing that dictates how the structure of this committee is, in terms of who has membership. The Board can appoint all five Board members to be on it, or you could make it as Bob suggested with one Board member and two golfer residents. A couple of things about committees, they do have to comply with Board Sunshine Laws as well as open meeting laws. So, we would have to have meetings that are publicly noticed, usually the District Management would have to present in some way and minutes would have to be taken. So, usually holding them in conjunction with the Board meeting some time just make logistically. It's up to the Board to set that structure.

Mr. Zelazny: When I checked earlier with staff the answer is that if it's one Board member and members of the golf club, then there doesn't have to be announcements or whatever. If you have the Board members sitting on it, then it is.

Ms. Burns: That was when we were looking at an unofficial committee, not appointed by the Board and not making suggestions to the Board. If it's a Board appointed by the Board then they follow statute.

Mr. Zelazny: Are you saying now more than one Board member to sit on that committee?

Ms. Burns: Yes.

Ms. Sandy: Yes, either way it's going to be subject to public records law and Sunshine laws.

Mr. Zelazny: I'm open for suggestions on how the Board should be made up, so I can start to go ahead and get some names of individuals who could possibly fill those positions.

Mr. Mecsics: Well, I think your idea Bob of three is good. You don't want fifteen because it's going to be like herding cats. Whatever works out best for that committee to help out, I'm all for that.

Mr. Zelazny: Let me ask Sarah, is it one or all? Or can there be two Board members?

Ms. Sandy: It's up to the Board. It can be two Board members, it can be all the Board members, it, there isn't a dictated structure. No matter what, because it's an Advisory Committee and not just a fact finding committee, it's going to be subject no matter what.

Mr. Robertson: If it's going to be compliant with Sunshine Rules, then it should be done with every four Board meetings a year, rather than having four more meetings that we have to put in the schedule and pay for. They could become an adjunct to our regular Board meetings.

Mr. Mecsics: I have a problem in one way where we are evaluating Billy Casper for their thing and it's in an open meeting with two hundred people observing that.

Mr. Robertson: I know, but that's what the law says. I heard Sarah say that's what we have to do legally.

Ms. Sandy: Yes, that's the same thing as Lake Ashton having staff members. We have to evaluate them at Board meetings.

Mr. Zelazny: I looked at our last addendum or agreement with GMS and you guys agreed to as many meetings as we so deem, without additional funding, that's the way I read it. That would entail the only cost we would have to be, would be the advertisement, etc. and setting it up. What we don't want to do is bog down a regular Board meeting with

a lot of things talking about the golf course itself. I'd rather see that, personally, come to us as recommendation from that Board versus an open meeting on that. Again, how many people we have I'm still open to that, but to facilitate it and not bog our meetings down I would say let it be separate one.

Mr. Mecsecs: Sarah, let me ask you the question. Can that evaluation committee be one person, and then they take those recommendations and findings to the full Board?

Ms. Sandy: You could but you would still have to meet with yourself four times quarterly and come up with these evaluations. It doesn't change what's required. Under statute in order for the District to pay such an incentive fee, we have to have some kind of evaluation criteria and a system in place on how to evaluate each year, so that they are eligible for the incentive fee.

Mr. Robertson: And this has to be done in a public setting unfortunately.

Ms. Sandy: Yes, and no matter what it's going to come to the Board. So even if it's not done at a committee level and just done at the Board level, it comes to the Board and it has to be done in the open as a governmental entity.

Mr. Zelazny: Correct, but can I have the Board representative to the golf course sit with Brian, review all the criteria, how they've done, etc. and bring it to the Board for Board discussion and approval?

Ms. Sandy: We can discuss with Billy Casper if they are okay waving having an actual committee and just having one Board member fill out the service performance criteria and making that recommendation to the Board and skip the actual committee meeting.

Mr. Zelazny: Well actual decision on the performance criteria will be made by the Board, but the discussions and recommendations would be made to the Board by myself and with Billy Casper.

Mr. Robertson: So basically it's a committee of one?

Mr. Zelazny: A committee of one.

Ms. Sandy: I don't know that they could call it a committee; I think it just would be Bob making the recommendations to the Board. He would take that role on for the whole, and he would discuss with Billy Casper.

Mr. Zelazny: I just think that we might need to simplify it more than complicate it by having multiple meetings open to the public. I don't think that Brian and I would be able to come to an agreement if we had 50 people that are in the audience who have comments over and over and over. I would rather have the one presentation to the Board, the Board can agree or disagree at that time, and we could take comments and approve their performance pay or not.

Ms. Sandy: We would need to make sure the Board is having an open dialogue on the recommendations that you are making in order to fully facilitate the process that they are evaluated each year. There needs to be a discussion on the service performance criteria at the Board level.

Mr. Zelazny: Yes, Brian and I would discuss everything and then bring it to the Board for the Board's approval and discussion. Then we would only have to have the one thing.

Mr. Robertson: As Bob said, it would be an open discussion. It wouldn't be just the recommendation, you would discuss the criteria, how you came to your position, and then the Board would agree or disagree. That way we would keep it in the public and it's only one step as opposed to four more meetings a year with publications and a lot of complications.

Mr. Zelazny: Yes, all we would do is the bring the criteria, adjust the criteria and the performance pay levels, and then have the vote from the Board. That way everybody is involved.

Mr. Robertson: That's open to the public then.

Ms. Sandy: And Brian, I don't expect you to be able to answer this in this meeting but do you think Billy Casper would be open to waiving the requirements of having an actual committee meet quarterly to develop that?

Mr. Rhodes: I believe they would. A pretty high percentage that they would.

Mr. Williams: Just another thought I just want to throw out there, because I like the idea of having other members of the community involved in doing something in this. So, if we do a criteria sheet, could we have non-Board members, three golfers and maybe a non-golfer on their own fill out those sheets as a group as a fact finding group that don't

need public hearings? Let them work out a sheet of their own and give it to Bob, who could then sit with Billy Casper and then finalize one to come to the Board?

Mr. Robertson: We are allowed to do that right? Fact finding.

Ms. Sandy: No, I don't think that would openly be just a fact finding situation. It's one thing to call it fact finding, but it's another thing to evaluate the situation and look at it as a whole and whether it's fact finding or recommendation. Certainly Bob could go to golfers and residents and ask their opinions, but if we officially appoint certain people as those that he's going to and getting their opinions, I think it's starting to look more and more like a golf committee and that we are kind of scrubbing around having an official committee. So, I think we leave it that up to Bob and his discretion as Board representative doing this and consulting other people. I would be hesitant to put more structure to it without officially making it a committee.

Mr. Zelazny: Sarah, what I'd like to do then is just leave it to Brian to check with Billy Casper and see if they would be willing approach it that way. I will look at how best to do it and modify it, and put it in a procedural method on how we would be evaluated and brought to the Board. In the November meeting we can approve that structure and that procedure. Brian and I have talked about a couple of things as well, which is changing the criteria a little bit on how it's going to be evaluated. So, we'd like to bring that up to the Board at that time.

Ms. Sandy: We would need to do a contract amendment to change the criteria.

Mr. Zelazny: Correct. So that's what I'm saying, that's what we are working on and then we would bring it to you.

Mr. Williams: Let me just come back to my thought. What I'm hearing you say is the only objection to what I was proposing is that we create this as an official group. How about instead of us creating the group, how about if people put into Brian that they would like to join a group like this and Brian kept the votes to do that with, and then they went off and give the list to Brian, and Brian and Bob could then sit down and discuss it.

Mr. Zelazny: We already have a golf group that's made up of like eight people that meet on a regular basis that can provide that information to Brian.

Ms. Sandy: The only thing I would point out to that is that we are evaluating Billy Casper. So, that needs to be facilitated through Bob, not facilitated through Billy Casper.

Mr. Williams: Alright then. You are saying that we can't pick the group, I'm just looking for another somebody else to pick the group.

Mr. Mecsecs: Stan, I would solicit input from the golfers. You are exactly right.

Mr. Williams: I give up.

Ms. Sandy: Having the consultant pick the people that evaluates him, I don't think they should facilitate that.

Mr. Williams: I give up.

Mr. Mecsecs: I think with Mr. Zelazny riding around the golf course and the community, I think he's definitely a target for people that have any questions or concerns about the golf course. I don't think he'll come up short with information or opinions that's for sure.

Mr. Zelazny: Yes, the important thing is it will be the entire Board that makes the decision and has the information and makes that determination. I'll proceed along that line, Brian can proceed with Billy Casper and see if we can change the contract. Like I said, Brian and I are working to look at the criteria in which makes it a little more in line with ours, versus what the originally criteria was which was based on a different kind of golf course. We would bring that back to you in November.

Mr. Williams: I have all the confidence in the world in Bob providing the input for all of this and getting it together. There was never any doubt in my mind that he would not do it well and be objective. I was just trying how to figure out how to create a group that would not have to be public. I also would really, really like to see some non-golfer input into that. The only way I could see doing that is with a three or four person group and one non-golfer in that. There are a lot of people that live along the golf courses that are going to have some concerns about how Billy Casper is evaluated. I just felt strongly about trying to get at least one or two non-golfers involved in that process.

Mr. Mecsecs: So going forward they will be bring up, the Board will codify it, I guess at the next November meeting Bob? Is that what you said?

Mr. Zelazny: It was, yes.

F. Discussion Regarding Cart Path Projects

Mr. Zelazny: There are two parts to this. One I wanted to ask Alan if he had a new quote for the ninth hole.

Mr. Rayl: We've sent the revised fix option out to contractors, but we have not received prices back yet.

Mr. Zelazny: I know that's a sticking point, because the ninth hole has been a problem for quite some time. We really need to get a bid on the table for that so that we can get it approved at the November meeting and move forward. We have to get that fixed.

Mr. Robertson: What is the revised fix?

Mr. Rayl: It's a similar to what you and I discussed Doug. Basically some new cart path in that same location but with a tow wall on it where the water is going to continue to go over the cart path in that spot. We are not re-grading any of the area in the fairway, not doing the inlet and things like that that were looked at originally, but just resetting those panels after compacting the restoring the fill underneath that area. Basically making one of the cart path panels a broad crested weir, where the water will flow over about a 10 foot span, instead of a confined space. Right now, the curb, before it blew out, limited the area the water could flow through. So, the velocity will go down and then once the water reaches the end of the cart path there will be a tow wall there so it can't undermine the cart path going forward. Then we will stabilize the downstream slope with geotextile style fabric with rip rap on it. We would continue to monitor it just to make sure it's performing as intended.

Mr. Robertson: That would be a much less expensive solution than the other one.

Mr. Rayl: Yes.

Mr. Zelazny: Seeing as how it took about 10 years for this to develop, now that this designed this way it should last for many, many years.

Mr. Robertson: Do you have any idea how much this is going to be?

Mr. Rayl: Only that I expect it to be less than what we were contemplating before. We are basically just talking about sidewalk now, and the earthwork to grade the area that's been eroded to date. So, I don't really know. Contractor pricing is all over the place now days. I'm hoping it would be half of what we were looking at with that inlet solution.

Mr. Robertson: Do we want to give Bob a new number and if you can come under that number, we can get started? Because the sooner we stop this the less damage we have. Alan, do you want a number that you want to have as a target and the Board can give you that authority with Bob. At least that gives you the ability to move forward.

Mr. Rayl: Would the Board be comfortable with \$10,000?

Mr. Mecsecs: I'll make that motion to authorize up to \$10,000. Mr. Zelazny, you've got the football on that.

Ms. Burns: What hole number was that Alan?

Mr. Rayl: Number 9.

Mr. Williams: You threw out this \$10,000 number, how confident are you that it would come under \$10,000?

Mr. Rayl: Well, we have options to get quotes from multiple contractors. I've seen some that have a large spread in their numbers. I've seen others that the bids come in within 1% of each other on other projects. I think that just because we are talking about demoing some of the existing cart path, we are restoring some of the fill area, and then we are just coming back with a pretty simple concrete pour, it's not a very complicated job. Also, not a lot of materials are involved. I feel pretty good that \$10,000 would get us there.

Mr. Robertson: From my perspective, when we have had to fix a some of our curbs where they get broken by trucks going around the corner. We typically have to do a little bit of forming and pouring concrete and fixing it. Those typically come in at around \$5,000. So, when he said \$10,000 that seemed to make sense. It's not much more than just a normal fix that we do.

Mr. Zelazny: I would be reluctant to want to spend more than \$10,000 without the Board. If we get up into that number then there are might be some other solutions that aren't the optimum solution, but do would work better than some affordable solutions.

Mr. Rayl: Yes, then you are almost back to the original solution of the inlet and the pipe .

Mr. Zelazny: The \$10,000 seems like a good thing not to exceed.

Ms. Burns: Any other discussion? Hearing none, I would asked for a vote.

On MOTION by Mr. Mecsecs, seconded by Mr. Zelazny, with all in favor, Authorizing the Repair to Hole 9 Not to Exceed \$10,000, was approved.

Ms. Sandy: Just to clarify, does the Board want us to prepare an agreement when a vendor is found?

Mr. Mecsecs: Will it be a quickie like you are going to do for me on the Portico fixture? I'm sorry Sarah, you know that I'm just cheap with lawyers.

Ms. Sandy: Yes, I just want to have clear direction from the Board on that. Under \$10,000 it is a pretty low threshold.

Mr. Mecsecs: You know since Alan you've been involved with this and I know Doug was involved, I would recommend that when the bid comes in you take a look at it real closely, work with Mr. Zelazny, and if then it looks like we need a one Sarah will do for one without a lot of costs then we will go with what your recommendation would be.

Ms. Burns: Bob, I think you had another issue?

Mr. Zelazny: There was one more issue on the cart path. The East has three areas where the cart paths are deteriorating and are actually affecting the golf club. According to the terms of our lease they are required to fix that. I would just like to have the Board authorize us if they do not fix them in a timely manner, that we can prepare a letter from the District or Sarah to them asking them to make the necessary repairs. That would be to the 9th hole, the 10th hole and the 5th hole.

Mr. Mecsecs: Alan, did you have something you want to add?

Mr. Rayl: Yes, we've been looking at all three of those locations and the 10th hole is the bridge. The 5th hole was where the water level was high.

Mr. Zelazny: No, actually Alan the 5th hole is also the bridge. It's the bridge from the cart path over to the main part.

Mr. Rayl: Yes, that's right, that approach.

Mr. Zelazny: That's separated by about 6 inches. The bridge is on 10, and the path turn around on 9.

Mr. Rayl: Yes, that's correct. Thank you Bob.

Mr. Zelazny: We'd like to officially bring it to the East's attention that we would like them to make some kind of repairs.

Mr. Robertson: Would it be better for us to have it in our joint meeting on Monday, rather than send them something official?

Mr. Zelazny: I'm just asking the Board how we want to proceed forward. We need to get them on board to meet the requirements of their lease. If we want to talk about it in the joint meeting, we can or we can follow it up with a letter or just send the letter instead and talk about it at the Board meeting as well.

Mr. Williams: I think the follow up after is a nicer way.

Mr. Zelazny: So, we have a recommendation that we bring this to back up on Monday and going forward from there if we need to do additional administrative issues then we will go from there.

Mr. Robertson: And we could also use this opportunity to say that we are going to fix ours. We've already engaged somebody to fix ours, so we are proactive and we would hope they would do the same.

Mr. Zelazny: Okay again, I was looking for direction from the Board on how we can affect them to do what they are supposed to do under the lease agreement.

Mr. Robertson: I'm assuming we have a very nice Board to work with and we will get it done.

Mr. Zelazny: Alan associated with that too, do you have the quotes to fix the bridges on our side? To do the rip rap and the sodding.

Mr. Rayl: Yes, and actually we also we found another alternative that I wanted to let the Board know about. I'm under the impression that nobody really likes to see the rip rap type of repair where you are looking at those exposed rocks. There is a material that is a grass, so it would require these areas be included in the mowing and maintenance on the golf course. But it's a grass you can use to stabilize slopes. It comes in a roll and it has a rubber backing to it so you can actually install it on slopes and the turf will take hold. It has almost no soil lost underneath it in high velocity tests that have been performed on it. We'd like to try that in a couple locations and see how well it performs and we would be able to restore these areas around these bridge approaches without them sticking out and taking away from the look of the golf course. I wanted to get additional feedback from contractors on cost to do that as an alternate if the Board

decided they wanted to look at that option. We do have some quotes on rip rap repairs and standard sod type repairs for the bridges to go along with that.

Mr. Zelazny: Can I ask that you have a presentation on the two costs and the two approaches at the meeting in November so we can move forward on those relatively quick?

Mr. Rayl: Yes. I will have that.

Mr. Mecsics: Okay, anymore Bob?

Mr. Zelazny: Not on that subject, no.

G. Discussion Regarding Amenity Policies

Ms. Burn: Next are Amenity Policies, take it away Bob.

Mr. Zelazny: This is one of the main subjects of the joint meeting on Monday. Which is the clarification and expansion of the golf course policies in such a way that then we can get them put into the amenity policies. Currently, our policy reads that all golf carts used on the pathway and bridges, we had discussed originally going to be at all activities on the West. We had discussed that and the other Board agreed to that. Then we had a discussion on making it apply to all activities in Lake Ashton I and II so that there is uniformity. I thought at the last meeting we got consent that everybody agreed that would be the right way to go. What I would like to do is when we go into to the Board meeting on Monday, to have our policy amended that says as a minimum any activity in the West, you have to have your golf cart registered. That was the original intent that Doug presented. We should change it to the all activities in the Lake Ashton both CDD I and CDD II. We had consensus a number of times on that from the East Board.

Ms. Bosman: Bob, I prepared the revised joint Amenity Policies that are in the joint meeting agenda that is set for Monday and they do reflect having golf cart registration for golf carts used on any of the District amenities properties, both Districts. So, they followed the Board's direction at the last joint Board meeting. The joint Amenity policies have been presented with that in it.

Mr. Zelazny: Okay, I haven't seen any agenda package for Monday.

Mr. Burns: It was sent out last week.

Mr. Mecsecs: I have to tell you I think one just popped up on my computer as we were speaking.

Ms. Burns: It did, it was the revised one. The original was sent out on Monday a week prior, just like always.

Mr. Zelazny: Okay. So if our policy reads that way and that's the position of our Board then there's no further requirement for discussion.

Mr. Robertson: It goes to the joint meeting if we pass then we've got it.

Ms. Burns: Right. Anything else on that Bob?

Mr. Zelazny: No.

H. Consideration of Audit Agreement with Grau & Associates for FY 2020 & Discussion Regarding Billing for Increase due to Addition of Golf Club Financials (Increase Amount \$5,100)

Ms. Burns: The audit agreement is in your package; we have a couple of minor comments to incorporate from counsel into the agreement like some termination provision and other items Sarah wanted included that we will send to Grau. Grau is the District's current auditor. There was an increase in \$5,100 and this was due to the additional golf course funds that will have to be audited as well. As we move forward with approving this agreement, we just want direction on if you would like for us to bill the additional amount to the golf club or do you want that paid out through General Fund.

Mr. Mecsecs: Doesn't Billy Casper already have their requirement to be audited in their budget?

Ms. Sandy: You mean is it budgeted for under the golf course budget?

Mr. Mecsecs: No, I'm saying doesn't Billy Casper have a requirement to be audited?

Ms. Sandy: The District has to be audited, all of our funds have to be audited each year.

Ms. Burns: It's very common if the District has an additional bond issuance that they increase their fees to account for it. This is an additional fund that needs to be audited. So, you would customarily see an increase in the scope of work and the price as a result of the additional accounts and funds that need to be audited.

Mr. Mecsecs: Is it in the Billy Casper budget for auditing, if they thought it would be them or whether they thought it would be us. Was there funding in that budget? I'm

probably directing this to Bob or Brian, was there funding in that budget already for this auditing function? Because if it is and they don't have to do it and we do it, then the logic would be it's already budgeted, so then we would just put it against their budget for that additional amount from Grau and Associates.

Mr. Rhodes: I certainly can look; I do not believe it's there but I am not 100%. We do have some audits in there for like safety audits and things like that that we do ourselves. There may be a line in there that says audits and obviously we could remove those and adjust them. I can certainly get you an answer by Monday.

Mr. Mecsics: Can we defer that additional cost until Monday that we can vote on ourselves?

Ms. Burns: We'll need to have the audit preformed including that so what we could do is approve the agreement with Grau subject to the changes from Counsel then discuss billing of the additional amounts, how you want that allocated, at a later date. But the District is going to have to have an audit performed for all funds.

Mr. Mecsics: That makes sense. We'll discuss the bookkeeping and the number crunching at a later date, which fund it goes under. I'll make a motion that we approve the Grau and Associates agreement to include that and then we will worry about that, where it goes, where it's allocated under at a later date.

On MOTION by Mr. Mecsics, seconded by Mr. Robertson, with all in favor, the Audit Agreement with Grau and Associates for FY 2020 and the Billing Increase of \$5,100 for the Addition of the Golf Club Financials subject to counsels amendments, was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Sandy: As Jill mentioned at the beginning of the meeting, the last extension we received for virtual meetings came through at the end of September and it was through the month of October. The governor made it pretty clear that was last extension that we should expect to see. We will be going back to some form of in person meeting. We have to have at least three Board members present in the room.

Mr. Mecsecs: We will work with Mary to make sure we comply with the social distancing guidelines.

Mr. Robertson: The issue is, if we had three Board members present in our community hall and we still had Zoom capabilities, that would meet the legal requirements but would also allow residents to participate in our government process without having to risk themselves by coming to the building.

Mr. Mecsecs: Yes.

Mr. Robertson: I would recommend that we continue to have Zoom as an adjunct to our three member quorum at minimum in the building.

Ms. Sandy: All public attendance would be virtual? Is that what you're suggesting?

Mr. Robertson: No, I'm saying people can come based on spacing but we maintain a Zoom option so more people can participate without having to come to the building.

Ms. Sandy: The question is if they want to attend the meeting, they would need to submit their public comments ahead of time or just listen at the meeting. Is that right Jill?

Ms. Burns: That will be different for each District depending on their capabilities, technology, the size of the room, etc. The worry is that the HFC building is very large, and the ability to hear from a single computer on Zoom might be difficult. We are going to try and test it out. Mary can work on some options too. We are going to do the absolute best we can to provide an alternative way for people to attend. We just want people to know that you may not be able to hear as well as you do in this kind of Zoom meeting.

Mr. Mecsecs: If the Board agrees, Jillian, myself, and Mary will work on this and we will send something out to everybody before that meeting.

Mr. Williams: Having listened to the candidate forum through Zoom, and there was some live people in the audience, I found it very difficult to understand and hear some of the candidates. Especially with the feedback that one of them was getting. I didn't hear half of her answers. People at home might not be able to hear as well, I think that is what Jill was indicating. Maybe as you are testing you could get some people at home to see how they are hearing it.

Ms. Burns: Sarah, did you have anything else?

Ms. Sandy: No, I did not.

B. Engineer

Mr. Rayl: In addition to the things we have already spoken about this morning, we have two SWFWMD permit certifications. Mary got the letters from SWFWMD that we will be working on. SWFWMD does let us turn in certifications even when we are being affected by downstream conditions, so we can go ahead and do those things. Supervisors Zelazny and I looked at some pavement repair areas last month. One of them was on Pebble Beach Boulevard, between hole #1 and #18 right where the houses end as you are heading towards the Eagle's nest. There is a pronounced dip there in the pavement, and I think everybody knows that spot. I met with the contractor there to look at potential repairs. They gave us a quote, it would involve two days of construction work but it would be milling off the asphalt coming back down to the base of the roadway and doing some wedging, then coming back with a surface finish. It would take that dip out of the surface. Their quote was \$10,787.50. That needs to be plugged into the next discussion on pavement repairs that the Board considers. Supervisor Williams, we had originally looked at bids for a large group of pavement repairs and we selected the top five originally based on cost. Those repairs were done last year. I sent you the remainder of that list to get your opinion on if those were still high priorities for you and the Board. We have plenty other areas that are in need of attention, but I wanted to see if those were the areas we still wanted to look at next in your opinion.

Mr. Williams: You sent me this list yesterday and I went out that afternoon and looked at these five areas. My recommendation on all of these, including the dip, would be to postpone all of them until after the first of the year. Unless in your opinion any of them are critical or hazardous. With the new assessments, I would look to have the money come in between now and the end of the year and to postpone the decision on all of those until after the end of the year. The dip did not look like a hazard to me, but that is your decision. I would just like to see more money come in first, and have a better feel for our financial position.

Mr. Zelazny: Alan, I'm with Stan. We have a new Board member coming in soon too. Stan will pass over the public works to a new member and I would let them get up to speed. I looked at that dip too and I cannot in good faith say we are going to do anything

major on that, unless you tell us it is a structural issue underneath where there is a safety issue. If anything it slows people down a little bit.

Mr. Rayl: That's true. To Supervisor William's points, I agree. I have not seen any acceleration of these areas. They seem to be all static. They are not continuing to grow or expand. I think we can safely wait and not incur any issues with hazardous conditions or anything getting worse between now and the beginning of the year. Thank you for that direction Supervisor Williams. The last item I have is that a couple of days ago I was able to receive utility information, actually it is still coming in today, from the City of Winter Haven. To my knowledge we don't have any kind of good records on where the sewer and water utilities are throughout the community. It's not ours to take care of, it's the cities, but still it is good for us to know. I have that information from them now, and it comes in handy for us in the immediate because at the southwestern cul de sac on Pebble Beach, there is a 10' tract. It is a tract that we now own, that goes from the cul de sac out to the golf course. There is a storm water line under it. In the original development, the design consultant thought ahead and provided service connections in that tract. There is a 2" main connection there that immediately feeds into the gravity sewer system, which is in the cul de sac. There is also a potable water service line there. We are going to design, connecting to those two points of service connection, running lines down that tract and then south down to the bathroom building at hole #6. That structure will have potable water and sanitary sewer service. We will have to have a grinder pump set up there to pump back through the force main back into the gravity sewer system, but it should be something similar to the guard house.

Mr. Mecsics: Alan, I spoke with the representative of the developer and he said there are lines out there and they essentially need to be connected and have the right pump put in. I want to say thank you to Alan for doing that because last Thursday some of us were watching more defecation fly out of the ground than I've seen in a long, long time. Then the City of Winter Haven came out and had no clue what was going on. I asked Alan to please get it so that if we have an emergency at least we can shut it off. I think Dave Wilson, the gentleman that does golf course maintenance, helped us find that and take care of it.

Mr. Rayl: I will get that over to Mary so everyone will have access to that information. I believe that's all I had for the Board this morning.

Mr. Robertson: In regards to this line, once these last two houses go in they are going to pave the cart path. To get that down before that cart path is put in is the right thing to do.

Mr. Rayl: Yes, it is.

C. Billy Casper

I. Golf Course Financial Statements

Mr. Rhodes: I apologize for not having September financials to you. Ron and I and the accounting team certainly did our best. However, with it being the end of the fiscal year, we want to make sure it is 100% correct. I can provide some preliminary numbers. Lake Ashton hosted 2,753 rounds last month. That was about 8% more than budgeted and 96% of those rounds came from members. The golf course is being utilized. That is an encouraging sight that the members are utilizing what they are paying for. The revenues are preliminary at \$28,770 which is slightly ahead of budget for the month. That is from a membership increase. That may change slightly, as we wrote off about \$3,000 in bad debt. It is currently sitting in negative miscellaneous income. We will probably move that around a little bit. Food and beverage revenues are still lagging behind our budget because of the pandemic. We have started programming again. Thursday nights are trivia, we are doing pasta night on Monday, and pizza on Saturday. Our goal is to be breakeven in net contributions. Later for the month is about \$4,700 less than our budget, this is because we had accrued for a severance package. We did reverse that accrual. That could still be added to our books, we will need to discuss that with the accountant from the CDD. I know it was paid out. Operational expenses are about \$11,000 higher than our budget. We knew this was coming because we deferred some expenses. The administrative costs are about \$5,000 above budget. We did incur the legal fees, that was \$5,400 in legal fees. Maintenance is \$47,291 for the month and that's about \$18,000 higher. We did a wall to wall fertilization on both golf courses, and that was \$18,000. The preliminary EBITDA for the month was \$121,500 for negative. That is about \$3,000 under budget. Our EBITDA for the year is about \$72,000 ahead of budget. We will send out the numbers as soon as we can get them all final. I will give you a quick membership update.

We've collected \$1.135 million for the FY21 memberships. A quick comparison, that's about \$1,100 more than the prior year at the same time. We've added 45 new members, we've added 206 existing members, there have been 50 downgrades to memberships, and our seasonal members were \$92,000 behind where we were this time last year. It's kind of expected. Most of the seasonal members are not prepaying. They'll pay when they arrive back at Lake Ashton. We are expected season travel in the United States to continue. The Canada border is still currently closed, I know the Prime Minister Justin Trudeau announced yesterday that he expects it to remain closed. That doesn't mean Canadians can't come down, they can fly in. By flying in they have to incur additional rental cars expenses, used car expenses, etc. There are some additional costs if they choose to fly down for the winter. There is one company selling COVID insurance. On the good news, we've added 75 associate memberships this year. If they play according to our expectations, bring in about \$166,000 in green fees. Our projections are to still obtain budget, we are in good shape as far as membership is concerned.

II. Golf Course Update

Mr. Rhodes: On the maintenance update for the golf courses, overall the health of the greens on both courses is very good. The color is better than it was all summer. Our West course is still a better putting surface than our East, but both are doing well heading into season. That being said, we will make a late push to clean up the weed control. There is still some goose grass that we decided not to spray until the greens bounced back. Both golf courses underwent a midge aerification and a heavy top dress last month, they bounced back in quite a hurry. That is something that we will look to do a few more times throughout the winter. The wall to wall fertilizer should feed the grass going through the winter season. I've already started noticing the colors on the tees and fairways becoming much greener. I'm very happy with the progress. There are some irrigation issues on the East course. We are running heads on holes #1-3. The irrigation is currently under water and we can't work on it. We are still able to run water, so we are okay that way. Once the lake recedes we will repair those. Some personnel updates, we have extended the mechanics position. He is supposed to start next week. The Assistant Superintendent's

position has been filled, and that gentleman has been work for about three weeks and he has been meeting our expectations. That's all I had for this update.

Mr. Williams: There is confusion for me on one of the numbers, you said there was \$1,135,000 which is a \$1,100 below what it was last year at the same time. That's like one associate membership. Then you said memberships were up by 50 or more on the associates side. It seemed disconnected.

Mr. Rhodes: We've had some downgrades. We've had four members go into the senior member categories. We had some seasonal members go under the associates category. Really the major factor we are watching is the seasonal membership. That is \$93,000 behind this year. We are actually \$1,100 up not down from last year. Even though the membership has downgraded, they will be paying us green fees when they do the associates.

Mr. Robertson: The point is we are no further behind than we were last year, but now with the associates we have a commitment on their part that if they play we should expect more revenue from the green fees coming in. It's pay over time for those guys. We aren't behind at all for accepting that option. We're actually \$1,100 ahead. Then we have a \$150,000 odd coming in from green fees.

Mr. Rhodes: Absolutely.

Mr. Robertson: That's all good news.

Mr. Williams: The other question I had, did we in fact pay back the \$300,000?

Ms. Burns: It wasn't that amount. The amount that was advanced by the seller for the previous year, yes that was transferred back. It was \$200,000 something.

Mr. Williams: Are we anticipating borrowing more in the future?

Mr. Rhodes: I will anticipate that we will again need a short term loan.

Mr. Williams: Very good, thank you.

Mr. Mecsecs: For the guys on the golf course, you are doing a great job. You too, Bob.

D. District Manager's Report

Ms. Burns: We will keep everyone updated on remote meetings and how that will operate. Similar to the Billy Casper Financials, with it being the end of the year those take a little bit longer to close out. We will shoot out the September financials as soon as those have been completed.

Mr. Zelazny: On the 9th of October you guys sent out a note on EGIS Insurance and Risk Advisors to the golf course to pay. Could you walk me through that? Why does the golf course have any payment on that? The golf course, based on the purchase agreement, insures themselves. We insure ourselves.

Ms. Burns: That was the property coverage insurance on the Eagles Nest, the restroom buildings, all the property coverage on the golf course related items. We confirmed with Brian and Ron that they don't have coverage on the property. We want that covered.

Mr. Zelazny: How does it break out, how much the golf course pays and how much the CDD pays?

Ms. Burns: I asked the insurance agent to take the amount for the property coverage, and separated it out into the golf course items and then the other items that the District previously had on its coverage. They generated a separate amount for the property coverage on just the golf items and we billed that portion to Billy Casper.

Mr. Zelazny: I think we will have to discuss that at the November meeting because the actual structure is a CDD building and responsibility in my view. I would like to discuss that at the next meeting. What are CDD and what are Billy Casper responsibilities.

Ms. Burns: We had previous direction from the Board to only put golf cart path and bridge items to the General Fund, everything else we billed to the golf course. If the Board wants to revisit that and change that, that is not a problem. We are just going off Board direction.

Mr. Zelazny: Put that on the agenda for next November.

Mr. Robertson: It's important to remember in the contract when we purchased the golf course, we have a \$300,000 insurance policy. It says that if over 5 years we do not break even then we can have a loan forgiveness. If we make a decision that says, well I'm going to start erecting costs to the CDD rather than the golf course where they belong,

then we are throwing away a \$300,000 insurance policy to make the golf course look good for some reason. I flat out don't understand that. I'm hoping the golf course makes money and we don't need the insurance policy. To ruin the policy by understating the golf course costs, in my view, would be a poor way to go. Why do we work so hard to get an insurance premium, insurance clause in our contract to protect us, then throw it away by not accruing a cost in the appropriate spot. That's my concern.

Ms. Sandy: A reminder for the Board, the property coverage includes both the West course and the East course. Per our lease, we have to have an insurance policy.

Mr. Zelazny: I do understand our agreement. I understand we do not want to put any additional burden on the general fund. That's not the intent.

Mr. Robertson: I'm just expressing my opinion.

Mr. Zelazny: If we go forward we are going to have major repairs to some of those facilities that can't be picked up in the golf operating budget if they are in fact a CDD responsibility. We certainly want to make sure that everything that can be put in the golf operating budget for the next four years, is in fact there. I understand.

Mr. Mecsecs: I think we need to have a plan, so we should have a discussion at the November meeting about what is fair. A lot of that is accounting.

E. Lake Ashton II Community Director

Ms. Bosman: You have the report in the agenda package for review. I wanted to highlight that JaniKing has been here for three months and they are doing a fantastic job, not just here but at the guard shack too. We have a cleaner atmosphere even with our previous vendor. This month we had some problems in the proverbial card room. Warren Construction came out and fixed the cracked stucco and leaks in the card room. Pool and Patio replaced two light fixtures in the swimming pool and a spa heater. I would like to complement our maintenance staff on taking such good care of things. We used to replace heaters all the time when the filters were not being taken care of. Staff is really doing a good job. This time we had to replace the heater recently is far less than what we used to have to do. Kudos to them. I've been meeting with Yellowstone with Bob Zelazny, we are fine tuning and in the process of getting amendment 6 finalized. They are making improvements around here. We have two vending machines, Supervisors Williams came

over and looked at them and pointed out that the Board had previously voted to install a camera in there. Kincaid came out and that is in place now, so we do have a camera in the catering kitchen. October is Breast Cancer Awareness month, because of COVID we couldn't do some of our normal activities. We couldn't have the walk we usually do and have the City of Winter Haven mayor out. We are supplementing with seminars and workshops and limiting the number of people. They have been well attended. In October we usually revamp our fitness classes, which we've done. A lot of people are attending those. Reoccurring activities have returned to being held, Bible Study, Genealogy, Sew What, Ceramics, Ping Pong, Improver Line Dancing, Water Volleyball, Lap Swimming, Scrappers and Stampers, Creative Stitchers, and the LA Swim Club. Residents are being very cooperative in working with use while we expand our activities. We will have a new resident social, which hasn't been held for quite some time. That will be on November 12th. A big thank to Wendy and Steve Buckley who donated fitness equipment to the community. We had a donation of a 75" tv from Faye Wood and Ed Maxwell, we are planning on putting that at the back of the stage. We are going to have limited staff from 4:00 to 8:00 per your vote today. Because staff is limited I'm suggesting purchasing a disinfecting machine to assist in their cleaning, and that is \$110. There has been a lot of public safety and news events going on around Lake Ashton. I have been asked to do some work from home from time to time, and I am requesting that the Board purchase a laptop so I am able to work from home to send email blasts and things of that nature.

Mr. Mecsics: Mary and I have discussed this before. I would like to make a motion to get this laptop for her to work from home. We should really give a thanks to our staff, they work very, very hard. Our maintenance staff is superior to anything that I would expect to have for a CDD. Good on you Mary, and keep up the good work.

On MOTION by Mr. Mecsics seconded by Mr. Robertson with all in favor Purchasing a Laptop Not to Exceed \$550 was approved.

Mr. Zelazny: Mary, will you be putting out a constant contact blast on the coronavirus Phase 3 reopening?

Mr. Mecsics: Yes, we will.

Mr. Zelazny: Will you announce also all activities that are open. Thank you.

Mr. Mecsics: As this is the last meeting for three of our members, we thought about what we should give you. There are certificates that you are going to receive that I would like to read. This signifies what this Board has had to contend with for the last four years. It essentially says, it is not the critique who counts, not the man or woman who points out how the strong person stumbles or where the doer of deeds could have done them better. The credit belongs to the man who is actually in the arena, whose face is marred by dust and sweat and blood; who strives valiantly; who errs, who comes short again and again, because there is no effort without error and shortcoming; but who does actually strive to do the deeds; who knows great enthusiasms, the great devotions; who spends himself in a worthy cause; who at the best knows in the end the triumph of high achievement, and who at the worst, if he fails, at least fails while daring greatly, so that his place shall never be with those cold and timid souls who neither know victory nor defeat. That was said by Teddy Roosevelt many years ago. This Board had a lot of dust, a lot dirt, and a lot of blood. By God, we all came through it. I salute all of you.

Ms. Boseman: I want to thank Stan, Carla, and Doug for helping staff out. Carla, how many times did I call you and ask you questions. You were very helpful. Thank you all very much, you served well. Stan you were supportive, glad to have you aboard and I'm wishing you well in the future. Doug, you helped me through the first few years of my tenure here as community director and I want to thank you for teaching me the ropes. Thank you.

Mr. Zelazny: Doug, Stan, and Carla, you have done so much work for this community. I don't think anybody who isn't involved in a daily basis knows how hard you three have worked. I look at where we are today because of your efforts, our infrastructure is sound and solid. We now own the golf course and have a bright path to the future protecting our property values. You have done great work and you are leaving big shoes to fill. I appreciate everything you guys have done.

Ms. Burns: We hope you continue to come to meetings so that we can at least see your smiling faces.

SEVENTH ORDER OF BUSINESS

Financial Report

A. Approval of Check Run Summary

Ms. Burns: The total amount for the Check Run Summary for August 14th through October 7th is \$225,929.20. I would be glad to answer questions that anybody might have.

Mr. Robertson: I always like to tell people for their information that this is not money we are spending. These are checks to transfer money from one account to another. We are not spending at that rate.

Ms. Burns: That is correct. They are just approvals on every transaction.

Mr. Zelazny: When do we expect the September financials? Do you know how we finished the year?

Ms. Burns: Normally it takes a couple weeks to close out the month. It takes a little longer on the year end. I know Sharon is working on them in hopes to have them done in the next week or two.

Mr. Zelazny: Do you think for the Monday meeting she could give us a ballpark figure on how we ended the year? I think we all want to start look at how we are going to go into November.

Ms. Burns: Are you just looking for the cash balance on the account at the end?

Mr. Zelazny: Yes, that would be great. The revenue line is really all we need on both budgets. That would be helpful.

On MOTION by Mr. Mecsics seconded by Mr. Robertson with all in favor the Check Run Summary was approved.

B. Combined Balance Sheet

Ms. Burns: Financial statements are included in your package for review, there is no action necessary by the Board. These are the August financial statements.

EIGHTH ORDER OF BUSINESS

Public Comments

Ms. Burns: Are there any Supervisor requests? Hearing none, we will take audience comments at this time. I did receive one mailed comment ahead of the meeting that was asked to be read at the end of the meeting. I will read it at this time, it is from

Gloria. Her comment is, as Supervisor Robertson is ending his term on the Board I would like to take this opportunity to thank him for his eight years of service to our community. Although I know he will hate hearing all of this. Since we have so many new residents I am providing everyone with a brief history on Lake Ashton West. When we moved here in 2012 the West was on an austerity budget meaning we only had money for essentials and even the essentials had to be prioritized. In short, there were many things that needed to be done, but we simply did not have the money to take of them. I personally saw Supervisor performing tasks and doing the work himself. Clearly, he was going above and beyond for this community. There are many of these instance I could reiterate but I only have three minutes. Most importantly Doug Robertson took the lead and brilliantly negotiated with the builder to secure the bond money that got us out of an austerity budget and into a properly functioning CDD. Without these funds and prudent spending of those funds going forward under his leadership, we would not be the successful community we are today. Is Supervisor Robertson perfect? No, but who is? Have I always agreed with him? No, in fact, there were times when I have strongly disagreed with him. However, I say this with certainty: whether you like him or not, whether you agree or disagree with him, every single resident of the Lake Ashton West owes Supervisor Doug Robertson a best of gratitude for all the good he has done for our community.

NINTH ORDER OF BUSINESS

Adjournment

There not being any further business to discuss,

<p>On MOTION by Mr. Robertson, seconded by Ms. Wright, with all in favor, the meeting was adjourned.</p>
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 Secretary / Assistant Secretary



 Chairman / Vice Chairman